

December 15, 2015  
199 Water Street, 31<sup>st</sup> Floor, New York NY  
5:30 - 7:00pm

**In Attendance:**

**Committee Members Present:**

- Ross Wilson (Chair)
- Christina Jenkins (OneCity Health Services)
- Pat Wang (Healthfirst)
- Antonio Martin (HHC)- *early departure, with post proxy vote delegated to Christina Jenkins upon departure*
- Pamela Sass (SUNY)
- Lonny Reisman (HealthReveal)
- Randye Retkin (NYLAG)
- Richard Bernstock (OneCity Health Bronx Hub Executive Director)
- Ishmael Carter (OneCity Health Queens Hub Executive Director)

**Committee Members Not Present:**

- Elizabeth Howell (CHN)
- Claudia Calhoun (NY Immigration Coalition)
- Donna Colonna (CBC)
- Nicole Jordan-Martin (OneCity Health Brooklyn Hub Executive Director)
- Ellen Josem (JBCFS)

**Support Staff Present:**

- David Rosales (Manatt Health)
- Inez Sieben (OneCity Health Services)

Item	Minutes
1. Introduction of new committee member	<ul style="list-style-type: none"> <li>• Introduction of new OneCity Health Executive Committee member:               <ul style="list-style-type: none"> <li>○ Lonny Reisman, MD (Founder and CEO, HealthReveal)</li> </ul> </li> </ul>
2. Review and Adoption of October 21, 2015 Executive Committee Meeting Minutes	<p><b>Decisions:</b></p> <ul style="list-style-type: none"> <li>• October 21, 2015 Meeting Minutes <b>adopted</b></li> </ul>
3. <i>Informational Item:</i> Update on Workforce planning approach	<ul style="list-style-type: none"> <li>• Overview provided by Christina Jenkins on:               <ul style="list-style-type: none"> <li>○ DSRIP Workforce planning milestone requirements</li> <li>○ OneCity Health approach to conduct Workforce planning analysis in collaboration with a four-PPS consortium and a third-party workforce analysis vendor (BDO), selected through a competitive procurement</li> </ul> </li> </ul>

Item	Minutes
	<p>process</p> <ul style="list-style-type: none"> <li>○ OneCity Health’s commitment to ensure that workforce planning efforts serve the PPS’s primary goal of improving the health of New Yorkers</li> <li>○ The role of the Stakeholder and Patient Engagement Committee as OneCity Health’s key Workforce Committee overseeing and PPS workforce planning</li> <li>○ OneCity Health’s commitment to contract with one or more proven entities to help carry out its workforce strategy to retrain, redeploy, and recruit employees.</li> <li>○ OneCity Health’s commitment to select workforce training vendors through a transparent procurement process on the basis of successful prior experience, depth of expertise in the required skillsets, training capacity other relevant selection criteria.</li> <li>○ The importance of collaborating closely with PPS organized labor partners in workforce planning</li> <li>○ The role of organized labor partners in the OneCity Health governance and workforce planning process thus far, including:               <ul style="list-style-type: none"> <li>● Membership in OneCity Health city-wide and four hub-based Project Advisory Committees (PACs), with meetings held quarterly in order to engage all partners meaningfully in planning, and featuring of 1199TEF colleagues as speakers during inaugural city-wide PAC meeting</li> <li>● Membership in two PPS governance committees (Care Models Committee and Patient and Stakeholder Engagement Committee)</li> <li>● Unanimous support voiced by Stakeholder and Patient Engagement Committee to work closely with organized labor as critical partners in achieving meaningful improvements in the health and well-being of New Yorkers</li> <li>● Participation in individual and all-union engagement and planning meetings, including an all-union meeting held on 11/19/15 to review DOH workforce planning deadlines and OneCity Health’s approach to seeing services from training vendors</li> </ul> </li> <li>● The Committee proceeded to engage in a robust discussion of opportunities to <i>further</i> engage labor partners in the workforce planning process and fully endorsed OneCity Health Services management in deciding on any next steps to take to further</li> </ul>

Item	Minutes
<p>4. <i>Decision items:</i> Discussion of governance approvals process and overview of items for Executive Committee Review</p>	<p>engage labor partners</p> <ul style="list-style-type: none"> <li>• Overview provided by Christina Jenkins of the various types of reports, plans, and decisions that may go before the Executive Committee for review and approval</li> </ul> <p><b>Decision items:</b></p> <ol style="list-style-type: none"> <li>1. Governance reporting and monitoring process guidelines: <b>Approved</b></li> <li>2. Cultural Competency and Health Literacy Strategy: <b>Approved, pending additions recommended by Stakeholder and Patient Engagement Committee</b></li> <li>3. Revised PPS Budget/Funds Flow tables reflecting additional detail requested of all PPSs: <b>Approved</b></li> <li>4. Asthma Home-Based Self Management Project Care Model: <b>Approved</b></li> <li>5. Palliative Care Project Care Model: <b>Approved</b></li> <li>6. Cardiovascular Disease Management Project Care Model: <b>Approved</b></li> <li>7. Proposed Year 1-2 Budget for Mental Health and Substance Use Infrastructure (MHSA) Project:               <ul style="list-style-type: none"> <li>○ Request for authority to spend \$1,210,583 from November 2015-March 2017 on services in support of the MHSA project subject to execution of a contract with terms reflecting deliverables-based payment: <b>Approved</b></li> </ul> </li> </ol> <p><b>Follow-up items:</b></p> <ul style="list-style-type: none"> <li>• Orientation briefings to be scheduled for two newly appointed committee members</li> <li>• OneCity Health Services management to facilitate optional pre-meeting webinars and/or other briefings for Executive Committee members in advance of presentation of key decision topics</li> <li>• Confirmation of MHSA contract terms</li> <li>• Revisit scope of decisions requiring Executive Committee approval at next meeting (e.g., whether Executive Committee <i>approval</i> is required for Care Models recommended by Care Models Committee, versus being an informational item)</li> <li>• Verify that the Department of Education (DOE) is participating in an advisory capacity as part of the MHSA governance structure               <ul style="list-style-type: none"> <li>○ <b>Update:</b> DOE involvement as an advisor to MHSA governance committee has been confirmed</li> </ul> </li> </ul>
<p>5. <i>Informational Item:</i> Review of high-level framework for reporting</p>	<ul style="list-style-type: none"> <li>• Overview provided by Christina Jenkins on framework for reporting progress, risks, and key strategic questions associated with OneCity Health progress against three core PPS objectives:</li> </ul>

Item	Minutes
<p>against key OneCity Health objectives</p>	<ol style="list-style-type: none"> <li>1. Meet required process milestones</li> <li>2. Achieve Health Outcomes</li> <li>3. Build a Sustainable, Integrated Delivery System</li> </ol> <ul style="list-style-type: none"> <li>• The Committee proceeded to engage in a short discussion endorsing the framework and the need to address key strategic questions and risks in future meetings</li> <li>• <b>Follow-up item:</b> <ul style="list-style-type: none"> <li>○ Include role of RHIOs in DSRIP as an agenda item at a future meeting</li> </ul> </li> </ul>
<p>6. Next steps</p>	<p><b>Follow-up items:</b></p> <ul style="list-style-type: none"> <li>• Orientation briefings to be scheduled for two newly appointed committee members</li> <li>• OneCity Health Services management to facilitate optional pre-meeting webinars and/or other briefings for Executive Committee members in advance of presentation of key decision topics</li> <li>• Revisit scope of decisions requiring Executive Committee approval at next meeting (e.g., whether Executive Committee <i>approval</i> is required for Care Models recommended by Care Models Committee, versus being an informational item)</li> <li>• Verify that the Department of Education (DOE) is participating in an advisory capacity as part of the MHPA governance structure <ul style="list-style-type: none"> <li>○ <b>Post 12/15 Update:</b> DOE involvement as an advisor to MHPA governance committee has been confirmed</li> </ul> </li> <li>• Include role of RHIOs in DSRIP as an agenda item at a future meeting</li> <li>• Confirmation of MHPA contract terms <ul style="list-style-type: none"> <li>○ <b>Post 12/15 Update:</b> Confirmation of MHPA contract terms as follows: <ul style="list-style-type: none"> <li>• Cross-PPS collaborative issues payment to JBFCs as lead agency to oversee implementation of MHPA project</li> <li>• Each PPS pays JBFCs according to an approved budget and flows funds every 6 months, subject to audit</li> <li>• JBFCs selects vendors as approved by cross-PPS collaborative governing body and pays those vendors <i>subject to deliverables-based payment terms and a defined scope of work</i></li> <li>• JBFCs manages performance of vendors under oversight of cross-PPS collaborative governing body</li> <li>• Total budget and subcontracts of JBFCs-managed vendors is under oversight of cross-PPS collaborative governing body</li> </ul> </li> </ul> </li> </ul>

**OneCityHealth**

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