

February 29<sup>th</sup>, 2016  
5:30 - 7:30pm

**In Attendance:**

**Committee Members Present:**

- Ross Wilson (Chair) – *NYC Health + Hospitals*
- Richard Bernstock – *OneCity Health Services*
- Claudia Calhoon – *New York Immigration Coalition*
- Ishmael Carter *OneCity Health Services*
- Donna Colonna – *Coordinated Behavioral Care*
- Elizabeth Howell – *Community Healthcare Network*
- Christina Jenkins – *OneCity Health Services*
- Nicole Jordan-Martin – *OneCity Health Services*
- Ellen Josem – *Jewish Board of Family and Children’s Services*
- Antonio Martin – *NYC Health + Hospitals*
- Lonny Reisman – *HealthReveal*
- Randye Retkin – *New York Legal Assistance Group*
- Bill Walsh – *University Hospital of Brooklyn*
- Pat Wang – *Healthfirst* (via conference call)

**Committee Members Not Present:**

- PV Anantharam – *NYC Health + Hospitals*

**Committee Support:**

- Anna Flattau – *OneCity Health Services*
- Mark Hurwitz – *OneCity Health Services*
- Inez Sieben – *OneCity Health Services*
- Wilbur Yen – *OneCity Health Services*

Item	Minutes
1. Review and adoption of January, 2016 Executive Committee Meeting minutes	<p><b>Decisions:</b></p> <ul style="list-style-type: none"> <li>• January 14, 2016 Meeting minutes: <b>Adopted</b></li> </ul>
2. Introduction of new committee member and general updates	<ul style="list-style-type: none"> <li>• Introduction of one new OneCity Health Executive Committee member:               <ul style="list-style-type: none"> <li>○ Bill Walsh, <i>Senior Vice President, Hospital Affairs and Managing Director of University Hospital of Brooklyn</i></li> </ul> </li> <li>• A request was made to have the OneCity Health team schedule date, time and location of future Executive Committee meetings through March of 2017</li> <li>• <b>Follow-up item:</b> OneCity Health Services Committee support</li> </ul>

Item	Minutes
	<p>staff to survey Executive Committee members for preferred times and location</p> <ul style="list-style-type: none"> <li>• To ensure continuity and full participation, Committee members were reminded that sending a delegate to Executive Committee meetings is not allowed per the charter</li> </ul>
<p>3. OneCity Health PPS overview</p>	<ul style="list-style-type: none"> <li>• An overview was provided by Christina Jenkins on the PPS governance structure and committee roles and responsibilities, DSRIP program framework and projects selected by the OneCity Health PPS</li> <li>• DSRIP performance metrics were reviewed alongside the payment model derived from the Greater New York Health Association analysis which categorized program payments into low, medium, and high relative risk tiers over program life</li> </ul>
<p>4. OneCity Health implementation update: network, clinical implementation status, and organizational transformation status</p>	<ul style="list-style-type: none"> <li>• Context and background were provided by Christina Jenkins on how total New York City PPS attribution was calculated by DOH               <ul style="list-style-type: none"> <li>○ Of the New York City attribution, over 657,000 are estimated to be served by OneCity Health PPS throughout Bronx, Queens, Manhattan, and Brooklyn</li> </ul> </li> <li>• The Committee reviewed overall progress and early-stage risks of               <ul style="list-style-type: none"> <li>○ Central Services Organization (CSO) progress on enabling DSRIP work streams and projects</li> <li>○ Clinical project implementation in DY1 + DY2</li> <li>○ Organizational transformation efforts as defined in State Implementation Plan</li> </ul> </li> <li>• The Committee discussed key strategic questions aimed at identifying and mitigating performance and sustainability risks               <ul style="list-style-type: none"> <li>○ The discussion centered on the need for developing a clear strategy around primary and behavioral health care access within the PPS</li> </ul> </li> </ul>
<p>5. Key strategic questions at Executive Committee level</p>	<ul style="list-style-type: none"> <li>• After some discussion, general agreement was reached that the role of the Executive Committee is to give strategic guidance and resolve conflicts based on guiding or strategic principles</li> </ul>
<p>6. <i>Decision items:</i> Discussion of governance approvals process and overview of items for Executive Committee review</p>	<ul style="list-style-type: none"> <li>• CEO provided overview of recommended changes to governance committee charters and nominations process for Executive Committee review and approval               <ul style="list-style-type: none"> <li>○ Charter revisions were reviewed by fiduciary Legal staff and are intended to improve decision making, increase efficiency of the management of committee membership, and to reflect evolving committee roles as aligned with PPS operations. Revisions included:                   <ul style="list-style-type: none"> <li>▪ Approval to seat each of a Chair of the Care Models, Business Operations &amp; IT, and Stakeholders Committee on the Executive Committee as an ex-officio, voting member</li> <li>▪ Widening membership across several</li> </ul> </li> </ul> </li> </ul>

Item	Minutes
	<p>committees</p> <ul style="list-style-type: none"> <li>▪ Formation of a Workforce Committee as a subcommittee to the Stakeholders committee</li> </ul> <p><b>Decision items:</b></p> <ol style="list-style-type: none"> <li>1. Revisions of Governance Committee charters: <b>Approved</b></li> <li>2. Nominating Committee Process changes: <b>Approved</b></li> <li>3. New Governance Committee Members and Committee Chair: <b>Approved</b></li> </ol> <p>Below follows a detailed listing of newly appointed members by Committee:</p> <ol style="list-style-type: none"> <li>a. Brooklyn Hub Steering Committee               <ol style="list-style-type: none"> <li>i. Judith Flores, Medical Director, Woodhull Hospital</li> <li>ii. Ana Garcia, Outpatient Director, El Regresso</li> </ol> </li> <li>b. Manhattan Hub Steering Committee               <ol style="list-style-type: none"> <li>i. Russell Nobles, Government Grant Specialist, Little Sisters of the Assumption Family Health Service</li> </ol> </li> <li>c. Stakeholder and Patient Engagement Committee               <ol style="list-style-type: none"> <li>i. Matilde Roman, Senior Director, Office of Diversity and Inclusion, NYC Health + Hospitals</li> <li>ii. Yvette Villanueva, Senior Associate Vice President of Human Resource / Workforce Development, NYC Health + Hospitals</li> </ol> </li> <li>d. Business Operations &amp; IT Committee               <ol style="list-style-type: none"> <li>i. Michelle Daniels-DeVore, Interim Associate CIO, SUNY Downstate Medical Center</li> <li>ii. Dilip Nath, Associate CIO, SUNY Downstate Medical Center</li> <li>iii. Richard Miller, Chief Financial Officer, Hospital Finance, SUNY Downstate Medical Center</li> <li>iv. Krista Olson, Assistant Vice President, Corporate Budget, NYC Health + Hospitals</li> <li>v. Sal Guido (<i>Appointment as chair</i>), Assistant Vice President of Infrastructure Services and Acting CIO, NYC Health + Hospitals</li> </ol> </li> </ol> <ol style="list-style-type: none"> <li>4. Clinical Project/Care Models reviewed and recommended by the Care Models Committee: <b>Approved</b> <ol style="list-style-type: none"> <li>a. Health Home At-Risk</li> <li>b. Care Transitions (Readmissions)</li> <li>c. ED Care Triage for At-Risk Populations</li> <li>d. Integration of Primary Care + Behavioral Health Services                   <ol style="list-style-type: none"> <li>o Executive Committee requested that in the future, Care Models Committee consider providing a score for likelihood of success with the recommended model</li> </ol> </li> </ol> </li> <li>5. Master Services Agreement (MSA) Schedule C: <b>Approved</b></li> </ol>

<b>Item</b>	<b>Minutes</b>
	<ul style="list-style-type: none"><li>○ Schedule C within the overall MSA more explicitly defines roles of the CSO including: project implementation services, partner communications, governance and Hub support, development of funds distribution methodologies, reporting and analytics, and back office/administrative services</li></ul>
7. Next meeting	<ul style="list-style-type: none"><li>● The next meeting will take place on March 21<sup>st</sup></li></ul>