

Business Operations and IT Committee Meeting

Meeting Summary

September 14th, 2016

199 Water Street, 31st Floor, New York, NY

5:30 PM – 7:00 PM

In Attendance:

- Inez Sieben (OneCity Health Services)
- Sal Guido (NYC Health + Hospitals/IT)
- Alina Moran (NYC Health + Hospitals/Metropolitan)
- Krista Olson (NYC Health + Hospitals/Corporate Budget)
- Gerardo Escalera (OneCity Health Services)
- Gary Stankowski (NADAP)
- Richard Miller (SUNY Downstate Medical Center)
- Dilip Nath (SUNY Downstate Medical Center)
- Michael Ahuja (Visiting Nurse Service of New York)
- Richard Keller (All Metro Health Care)
- *OneCity Health Services (Committee Support)*
 - *Alison Leung*
 - *Tatyana Seta*
 - *Wilbur Yen*

Members Not In Attendance:

- Christina Jenkins (OneCity Health Services)
- Al Marino (NYCIG RHIO)
- Mike Matteo (CenterLight Healthcare System)
- Michelle Daniels-DeVore (SUNY Downstate Medical Center)

Item	Notes
1. Introductions	<ul style="list-style-type: none"> • Michael Ahuja, CIO of the Visiting Nurse Service of New York, has been appointed to the Business Operations and IT Committee.
2. Review of the June 13, 2016 meeting minutes	<ul style="list-style-type: none"> • June 13, 2016 meeting minutes approved.
3. PPS Updates	<ul style="list-style-type: none"> • Updates provided by Inez Sieben. <ul style="list-style-type: none"> ○ Mid-Point Assessment <ul style="list-style-type: none"> ▪ As part of the Mid-Point Assessment, the New York State Department of Health (NYS DOH) is conducting a 360 survey to selected network partners of each PPS and on-site visits with PPS leadership. ▪ PPSs were given the opportunity to add providers to their network during this period. OneCity Health added 8 Medicaid billing organizations to the PPS.

	<ul style="list-style-type: none"> ▪ Discussion included process, timing and implications of adding and removing partners to the PPS
<p>4. Contracting Status Update</p>	<ul style="list-style-type: none"> • Updates provided by Inez Sieben. <ul style="list-style-type: none"> ○ Signed Contracts as of September 8, 2016 <ul style="list-style-type: none"> ▪ 226 partners have signed Master Services Agreements (MSAs) ▪ 37 partners have signed a Schedule B for Project 11 (Phase 2) ▪ 9 partners have signed a Schedule B to provide Community Health Workers for the Asthma project (3.d.ii) ▪ 1 partner (New York City Department of Health and Mental Hygiene) has signed a Schedule B to provide Asthma – Home Remediation Services ▪ 149 partners have signed the Comprehensive Schedule B. ▪ The Schedule B for the Health Home At-Risk project (2.a.iii) is in the process of being distributed to 3 partners ○ Health Home At-Risk Schedule B Update <ul style="list-style-type: none"> ▪ Health Home lead agencies and their subcontracted Care Management Agencies (CMAs) will provide outreach, care coordination and care management services to patients with one chronic disease and are at-risk of worsening health. ▪ On April 25, 2016, the Business Operations and IT Committee recommended approval for up \$10.3M for Phase 1 contracting for the Health Home At-Risk project. ▪ As a result of subsequent feedback from Health Home partners and further information obtained on payment models by other PPSs, payment amounts are revised. However, the payment structure has not changed. ▪ The contract period is reduced from 11 to 6 months. The total revised projected cost Phase 1 is \$6.2M.
<p>5. Funds Flow Decision Items</p>	<ul style="list-style-type: none"> • Update provided by Inez Sieben. <p><i>Decision Items</i></p> <ul style="list-style-type: none"> • 30 day Care Transitions – Proposed Amendment to Comprehensive Schedule B <ul style="list-style-type: none"> ○ The proposed amendment to the Comprehensive Schedule B will make patient engagement funds available up-front to provide minimum funds required for partners to stand-up transitions management teams. ○ Committee recommended to amend the 30 day Care Transitions patient engagement portion of the Comprehensive Schedule B for six (6) OneCity Health partners for up to \$1.9M for approval by the Executive Committee. • Cultural Competence and Health Literacy Self-Assessment (CCHL) Funds Flow <ul style="list-style-type: none"> ○ NYS DOH requires PPSs to establish a Cultural Competence and Health Literacy (CCHL) training strategy. ○ To operationalize the OneCity Health CCHL strategy, a sample of partners is needed to participate in a CCHL self-assessment (approximately 75 sites). ○ Funds will be utilized to pay partners to: conduct outreach and recruitment to reach 100 clients/patients; cover space and refreshments costs to conduct focus groups; client incentives to participate in the focus groups; cover staff time for arranging logistics,

	<p>completing the comprehensive organizational assessment and participating in training and recruiting.</p> <ul style="list-style-type: none"> ○ Committee recommended funds flow for the CCHL self-assessment for up to \$450K for approval by the Executive Committee.
<p>6. Cultural Competence and Health Literacy Upcoming Activities</p>	<ul style="list-style-type: none"> ● Update provided by Inez Sieben. <ul style="list-style-type: none"> ○ As part of an ongoing effort to further engage community based organizations (CBOs) in transformation and to more fully and fairly utilize their expertise, OneCity Health is in the process of developing several Requests for Proposals (RFPs) and Project Participation Opportunities (PPOs) for CBOs.
<p>7. DY2 Q1 Finance Update</p>	<ul style="list-style-type: none"> ● To date, OneCity Health PPS earned \$185.9M, or 99.9% of maximum available revenues. <ul style="list-style-type: none"> ○ OneCity Health achieved all metrics except the patient engagement metric for the Asthma project (3.d.ii). The patient engagement definition was changed by NYS DOH, as a result, it will be difficult for all PPSs to achieve at this time – negotiations are ongoing with NYS DOH to address. ○ Committee members requested that the finance update include more standard financials for its review
<p>8. Next Steps</p>	<ul style="list-style-type: none"> ● OneCity Health is analyzing partner responses of the Financial Health Assessment Survey. Final analysis to be distributed to the Committee separately. Next Meeting: October 26, 2016 – 5:30-7:00PM