OneCity Health Stakeholder & Patient Engagement Governance Committee Meeting

Meeting Summary

October 1, 2015
199 Water Street, 31st Floor, New York NY
5:30 - 7:00pm

In Attendance:
- Anna Flattau, OneCity Health
- Marjorie Momplaisir-Ellis, OneCity Health
- Carmina Bernardo, PPNYC
- Susan Lehrer, HHC Telehealth
- Anthony Feliciano, CPHS
- Allison Silvers, VillageCare
- Carin Tinney, NYC DFTA
- Marie Elivert, HHC Queens Hospital
- Ana Taras, William F Ryan Center
- Karen Benker, SUNY Downstate
- Miriam Vincent, SUNY Downstate
- Claudia Calhoon, NYIL
- Patrick O’Quinn, ACMH, Inc./CBC IPA
- Joan Altomonte, People Care, Inc.
- Claire Patterson, HHC- Queens Network
- Rafael Dominguez, HHC Health and Home Care
- Rachael Steimnitz, OneCity Health

Seated Members Not In Attendance:
- Noilyn Abesamis-Mendoza, Coalition for Asian American Children and Families
- Moira Dolan, DC 37
- Laray Brown, HHC
- Caroline Jacobs, HHC

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<th>Item</th>
<th>Minutes</th>
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<tr>
<td>1. Review and Approval of Minutes</td>
<td>August 5 meeting minutes approved</td>
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<tr>
<td>2. OneCity Health Updates</td>
<td>Update provided by OneCity Health Chief Clinical Officer, Anna Flattau:</td>
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<td>o Ongoing hub-level partner engagement process involving series of conversations with partners leading to initial contracting</td>
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<td>o Project planning process, including early project deployment activities around Project 11 and Asthma</td>
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<td>3. Discuss Considerations for the Formation of a Consumer</td>
<td>Discussion of formation of consumer engagement workgroups led by Senior Director Marjorie Momplaisir-Ellis. Key discussion items included:</td>
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### Engagement Workgroup

Primary charge of workgroup should include:
- Provide guidance to PPS about how to address social determinants of health including housing, food, childcare and others
- Provide guidance to PPS about beliefs, fears and stigma about project implementation and potential barriers to obtaining care in local communities
- Discuss challenges and lessons learned from past institutional involvement and provide guidance to PPS about ways to improve processes
- The Committee emphasized the importance of developing feedback loops between the work group and the PPS to ensure their work is integrated into PPS work

Composition of workgroup should include:
- The Committee recommends using a Hub Based approach for workgroup formation
- The Committee recommends that the workgroup includes end users of the healthcare system and informal community leaders.
- The Committee recommends that each workgroup consists of at least six individuals in attendance so twelve should be invited

Workgroup formation
- The Committee recommends using a simple nomination process to identify participants
- The Committee recommends having the person who is nominating a community committee member reach out to that individual to see if they would be interested in joining a workgroup prior to their nomination
- The Committee recommends inviting PAC members and other community members to nominate workgroup members at PAC meetings and/or town hall meetings
- The Committee recommended being extremely clear about the goal of the workgroup and managing the expectations of the individuals
- The Committee discussed the importance of language translation services to ensure diverse workgroup representation
- Marie Elivert of Queens Hospital described the process for engaging patients in the Hospital’s Patient Advisory group and the necessary attributes for members

### Next Steps

Marie Elivert will share the list of attributes and Marjorie Momplaisir-Ellis will provide for the group so that they can begin making nominations before the next meeting

Upcoming agenda topics
- Project 11

Next Stakeholders Committee Meeting: November 16